



WOODSIDE ANIMAL FARM SCHOOL VISIT RISK ASSESSMENT

Each year Woodside welcomes many organized group visits, which include schools, nurseries and activity clubs. As part of our approach to managing Health and Safety we continually appraise our risk assessment of all activities at the farm. Below is our standard risk assessment for all group visits.

It is very important however, that you, as a group leader carry out your own risk assessment relevant to your visit. To arrange a complimentary visit to carry out your own assessment please call 01582 841044.

Whilst Woodside provides staff on certain activities to ensure they are being used correctly, all children remain the responsibility of the group leader and must be supervised at all times.

We look forward to welcoming you on your visit.

HAZARD OR ACTIVITY	RISKS ASSOCIATED	POTENTIAL TO CAUSE HARM	CONTROLS IN PLACE AND ACTIONS REQUIRED BY VISITORS
Animals	Biting	Low	The nature of all animals on site is checked regularly to ensure that only suitable animals can be encountered by the public. Group leaders must ensure that children wash their hands after handling or feeding the animals and before eating or drinking. You MUST wash hands correctly with soap and water, and dry them with paper towels avoiding the use of gels and wipes. There are plenty of hand washing facilities on site and appropriate signage is displayed. All staff are fully trained in the correct use of appropriate disinfectants and animal pens are cleaned out on a regular basis. Regular veterinary inspections are also carried out. Wash your hands thoroughly at home with soap and water after removing dirty clothes, shoes or boots that have been worn at the farm. Any soiled clothing or footwear should be washed immediately on your return home.
Animal Droppings	Infection	Low/medium	Our animal pens are cleaned and disinfected regularly. Customers are not allowed to enter the animal enclosures and so the risk of footwear being contaminated is reduced. Public pathways and grassed areas are free from animals.
Animal Feeding	Biting/Infection	Low/medium	The feeding of certain animals is permitted at Woodside. Group Leaders can choose whether to allow their group the opportunity to feed the animals or not. Animal feed should not be tasted. Group Leaders MUST ensure that children wash their hands after handling or feeding the animals, touching animal fences and before eating or drinking. Please DO NOT use gels or wipes instead of washing hands with soap and water. There are plenty of hand washing facilities on site. Hands MUST be washed with hot running water and soap, and dried with paper towels. We also advise no contact with sheep, lambs, goats and kids if you are pregnant or think you are pregnant, as this is a risk to adult females.

			Wash your hands thoroughly at home with soap and water after removing dirty clothes, shoes or boots that have been worn at the farm. Any soiled clothing or footwear should be washed immediately on your return home.
Animal Handling	Biting/Infection	Low/medium	The nature of all animals used in handling sessions is checked on a daily basis to ensure that only suitable animals can be encountered by the public. Only full trained staff are allowed to supervise handling sessions. Any instructions given by the staff member MUST be adhered to. The public are only able to handle small animals e.g. rabbits, chicks and guinea pigs and some small reptiles. It is up to the Group Leaders if you wish to take part in this activity. Group Leaders must ensure that children wash their hands after handling or feeding the animals, touching animal fences and before eating or drinking. Please DO NOT use gels or wipes as a substitute for washing hands with soap and water. There are plenty of hand washing facilities on site. Hands MUST be washed with hot running water and soap, and dried with paper towels. We also advise no contact with sheep, lambs, goats and kids if you are pregnant or think you are pregnant as this is a risk to adult females. Wash your hands thoroughly at home with soap and water after removing dirty clothes, shoes or boots that have been worn at the Farm Village. Any soiled clothes should be washed immediately on your return home.
Indoor & Outdoor Play Areas	Falling Tripping Impact entrapment	Medium	Children must be supervised at all times. All signage instructions must be adhered to at all times. Play equipment is checked daily and the results recorded, with any remedial action required carried out immediately. All our equipment is independently inspected on an annual basis. All play areas and equipment have individual specific risk assessments in place. All soft play rules and guidance procedures displayed must be adhered to. Children must not run. Group Leaders remain fully responsible for the children at all times. Arms and legs must be covered to use the facilities and socks must be worn. This activity is checked daily and the results recorded. Training manuals – trained staff only to supervise equipment. Group Leaders must ensure that children wash their hands after playing in play areas and on play equipment and before eating or drinking. Please DO NOT use gels or wipes instead of washing hands with soap and water. There are plenty of hand washing facilities on site. Hands MUST be washed with running water and soap and dried with paper.
Tractor Rides	Falling over, Falling when entering and exiting ride, Crush injuries Impact from moving vehicle.	Medium	Group Leaders must ensure that the children remain seated throughout the ride and are assisted on and off the trailer. They must also ensure the group are kept behind the barrier whilst queuing for the ride until the tractor comes to a complete stop. This vehicle is checked daily and the results recorded, with any remedial action required carried out immediately. Our drivers hold a licence and are fully trained. The tractor is kept to a 10mph speed limit and the driver sounds horn intermittently moving through the park and

			additionally on blind and tight corners. Mirrors are situated throughout the park to enable the driver to see around blind corners.
Fun Fair Rides	Falling off Ride Impact Children trying to get off ride whilst in motion Electricity	Low/med	Rides operated by fully trained staff only. Should a child stand during the ride, the ride will cease immediately. Rides are fenced off and can only be accessed through a staffed gate. All rides are regularly maintained and tested as part of a recognised national accreditation scheme. Maintained, tested and certified RCD and trip switches. This activity is checked daily and the results recorded with any remedial action required carried out immediately or ride taken out of service.
Lost children	Child becomes separated from group	Low	Group Leaders must have a list of the children in their care and carry out a periodic check of numbers. Group Leaders to instruct children of action required if lost. Count pupils on to the coach and then count again (another adult) before setting off. Woodside has a Lost Child Policy.
Uneven Surfaces	Slip/Trip/Fall	Low	Group Leaders and children should take care when walking and wear sensible footwear. Children should be instructed not to run whilst on site. Appropriate signage displayed where possible.
Wet Grass	Slip/Trip/Fall	Low	Group Leaders and children should be aware of the possibility of wet grass and take adequate precautions such as ensuring all group members are wearing appropriate footwear.
Insects	Stings/Bites	Low	Trained first aiders always available.
Covid 19	Air borne infection	Low	All visitors should wash their hands regularly throughout the visit using hot running water and soap and using hand towels to dry their hands. Wipes and gels are discouraged as a substitute for hand washing. Hand washing is essential after animal contact, surface contact such as outdoor play and before eating and drinking. Regular cleaning of all contact areas is carried out throughout the day with a disinfectant proven to eliminate viruses including Coronavirus. All current government guidance including the wearing of face masks and social distancing will be implemented as updated.

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